



## Letter of Invitation

### REQUEST FOR QUOTATION

[Ministry of Education]  
[Bikenibeu, Tarawa]  
[PO BOX 263]  
Republic of Kiribati

To Whom It May Concern,

The [Ministry of Education] invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

Procurement No: 23-G004-24

Issue Date: 12/08/2024

RFQ Closing Date: 6/09/2024 @5:00pm Tarawa time

Procurement Title: Request for Quotation (RFQ) for [Procurement of construction materials for TWO 7-Units toilet]

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Ms Ruta Tekeraoi  
OIC for Secretary,  
Ministry of Education  
Bikenibeu,

Official email address: [procurement@msep.gov.ki](mailto:procurement@msep.gov.ki)

*\* Please note that late submissions will not be considered*